

**TULALIP TRIBES**  
**TGO/QCC/BINGO**  
**Job Description**

**JOB TITLE:** Custodian Level I

**POSITION NUMBER:** ON GOING

**NOTE:** Sections in box are minimum requirements that all applicants must have to be considered for this job. These requirements must be stated on your application form to be considered for this position.

**The Tulalip Tribes publicly announces that Indian Preference in hiring shall apply to Tulalip Tribal job opportunities.**

**EDUCATION:**

- ☐ High School Diploma or GED Equivalent preferred.  
\*If applicant does not meet this requirement, employer will allow 6 months from date of hire to meet this job requirement, as a condition of employment.

**SKILLS:**

- ☐ Ability to work independently on assigned tasks.
- ☐ Good communication skills to interact with co-workers, supervisors, and customers.
- ☐ Must have team-oriented outlook and group cooperation.

**EXPERIENCE:**

- ☐ Working experience using commercial cleaning solvents and chemicals preferred.

**OTHER REQUIREMENTS:**

- ☐ Must attend training and/or continuing education as assigned by Gaming Facilities Maintenance Manager.
- ☐ Will be responsible for the deliverance of the highest level of customer service to guests, VIP's, and co-workers.
- ☐ Must attend mandatory guest service training.
- ☐ Must be flexible to work at all gaming sites, the "New" Tulalip Casino, the Quil Ceda Creek Casino, and Bingo.
- ☐ Must be able to obtain a Class B certification, and be licensed, with the Tulalip Tribal Gaming Agency.
- ☐ Must be available to work any shift assigned to include days, swing, grave, weekends, and/or holidays.
- ☐ Must have a successful employment history with the Tulalip Tribes and/or other employers.

**Physical Characteristics and/or Prerequisites:**

- ☐ Manual and finger dexterity to perform routine cleaning.
- ☐ Stamina to stand and walk for extended periods of time.
- ☐ Mobility to bend, stoop, reach, kneel, twist, and grip items on a frequent basis.
- ☐ Tolerance to be exposed to common cleaning solvents and chemicals.
- ☐ Mobility to climb stairs and ladders on a frequent basis.
- ☐ Ability to push and/or pull carts weighing up to 30 lbs. frequently.
- ☐ Tolerance to work in a smoke-filled environment.

**Tribal Department:** Maintenance

**Employee Classification:** Non-exempt

**Job Summary:** Keeps the gaming floors clean using small vacuums or broom and dust pan, cleans minor spills, and reports all major clean-ups to custodial supervisor. Clean gaming machines and chairs by picking up all trash, and wiping down between machines on a continuous basis. Maintains restrooms making sure counters and sinks are clean and dry, mirrors are free of water spots, restocking all paper products, soap, and hand cream. Clean and/or wipe off toilets and urinals, and keep restroom floors free of any debris on a routine basis. Takes trash from small cans to outside compactor, empties all ashtrays clean and replace them for customer use.

**Employee Reports To:** Housekeeping Supervisor or designee

**Extent of Job Authority:** To perform generally practiced custodial tasks in accordance with established procedures. Must be able to work independantly as well as under close supervision.

**Specific Duties Performed:**

1. Main Floor:
  - a.) Keep carpeted area clean and free of debris, using carpet sweepers or vacuums.
  - b.) Keep all ashtrays clean and free of cigarette butts and other garbage.
  - c.) Clean all gaming machines on a continuing basis, as customers leave using glass cleaner and white towels.

- d.) Clean gaming machine pedestal and sled chairs clean.
- e.) Removing trash from the casino floor, transporting to compactor.
- f.) Cleans up any spills that occur.
- 2. Employee Lounge:
  - a.) Keep floor free of debris.
  - b.) Tables, counters, clean.
  - c.) Empty trash as needed.
  - d.) Refill dispensers as needed. (Soap, paper towels.)
- 3. Restroom:
  - a.) Keep floor dry and free of debris.
  - b.) Keep mirrors and counters clean and dry.
  - c.) Refill paper towel, toilet paper, soap, and hand cream dispensers.
  - d.) Report any major clean-ups to Custodial Supervisor promptly.
- 4. Other duties as deemed necessary.

**Terms of Employment:** This is a Regular Full-time position requiring 40 hours per week or 2080 hours per year.

**Pay Range:** \$9.48 per hour

**Opening Date:** ON GOING

**Closing Date:**

**Please return your completed application to the Tulalip Casino Receptionist by the closing date and time.**

**\* Required documents must be submitted prior to interviewing.**